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ABSTRACT

This pamphlet describes the Foreign Language Curriculum Consultant Program for 1973-74, which is designed to benefit American education at all levels by helping institutions bring specialists from other countries to the United States for assistance in planning and developing local curriculums in foreign language and area study. American institutions eligible to apply for the grants include state departments of education, large school systems, four-year colleges, developing institutions, groups of community colleges, and nonprofit educational organizations. The pamphlet contains: (1) program description, (2) program priorities, (3) eligibility requirements, (4) administration of the program, (5) financial provisions, (6) application instructions, and (7) related programs in international studies. (RL)

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Foreign Curriculum Consultant Program-1973-74

FOR AMERICAN SCHOOLS, COLLEGES, AND STATE DEPARTMENTS OF EDUCATION

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THE COVER--Earth against the void of space as photographed by the crew of Apollo 8 symbolizes the global nature of international studies. The phrase "riders on the earth together" was used by President Richard M. Nixon in his Inaugural Address in a quotation from Archibald MacLeish.

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FOREIGN CURRICULUM CONSULTANT PROGRAM FOR AMERICAN SCHOOLS, COLLEGES, AND STATE DEPARTMENTS OF EDUCATION: 1973-74

Authorized by

the Mutual Educational and Cultural Exchange Act of 1961 [section 102(b)(6) and 105 (d)] and the Agricultural Trade Development and Assistance Act of 1954 [section 104(b)(2) and (3)]

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Institute of International Studies
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CONTENTS

	Page
Introduction	1
Program Description.....	3
Program Priorities	
Eligibility Requirements.....	5
Institutional Eligibility	
Consultant Qualifications	
Administration of the Program	7
The Board of Foreign Scholarships	
The Institute of International Studies	
American Diplomatic Missions and Binational Commissions	
The Participating Institution	
Financial Provisions.....	9
Application Instructions.....	11
Deadline	
Instructions for Submitting Proposals	
Related Programs in International Studies..	19

INTRODUCTION

The international educational exchange and training programs sponsored by the U.S. Government have gained increasing support since 1946 when Congress passed the Fulbright amendment authorizing the use of U.S.-owned foreign currencies to finance the exchange of students and scholars. Since 1948, more than 100,000 foreign and U.S. students, teachers, and scholars have participated in educational programs in approximately 150 countries.

In 1961, the Fulbright amendment, the Smith-Mundt Act, and certain provisions of other legislation were incorporated in the Mutual Educational and Cultural Exchange Act (Public Law 87-256), widely known as the Fulbright-Hays Act, in order to broaden the scope of educational activities designed to promote international understanding and cooperation.

Section 102(b)(6) of the Fulbright-Hays Act focuses specifically on strengthening American education in foreign language and area studies. Executive Order 11034, dated June 25, 1962, delegated to the U.S. Department of Health, Education, and Welfare responsibility for administering programs under this section of the legislation. The Institute of International Studies in the Office of Education administers the Foreign Curriculum Consultant Program along with three other programs funded under section 102(b)(6). A description of these other programs will be found in a separate brochure Research and Training Opportunities Abroad: Higher Education Programs in Foreign Language and Area Studies.

The Foreign Curriculum Consultant Program is designed to benefit American education at all levels by helping institutions bring specialists from other countries to the United States for assistance in planning and developing local curriculums in foreign language and area studies. The kinds of institutions given priority are State departments of education, large school systems, small 4-year colleges with teacher education programs, developing institutions, and groups of community colleges. Nonprofit educational organizations are also eligible.

In the past 9 years a total of 173 Foreign Curriculum Consultant grants have been awarded to bring educators from 38 countries* to participate in 87 secondary and 74 higher education projects in 38 States and the District of Columbia.

For the most part, consultant services have been directed toward improving or adding a non-Western European studies component in secondary education or in the undergraduate college curriculum. In general, the consultants have been very successful in stimulating student interest in the language and cultures of their homelands and in helping American educators make school curriculums more accurately reflect contemporary society in all parts of the world. They have also been instrumental in improving intercultural understanding in the community at large through participation in a variety of adult education activities.

Twelve case studies which demonstrate the effective utilization of Foreign Curriculum Consultants in past years are illustrated in a new Office of Education publication, Foreign Curriculum Consultants in Action (OE-14159), available from the Superintendent of Documents, U.S. Government Printing Office.

* Arab Republic of Egypt, Bolivia, Brazil, Chile, Colombia, Costa Rica, Czechoslovakia, Denmark, Ethiopia, Finland, France, Germany, India, Indonesia, Italy, Ivory Coast, Jamaica, Japan, Jordan, Kenya, Liberia, Mexico, Nigeria, Peru, Republic of China, Senegal, Sierra Leone, Spain, Tanzania, Thailand, Trinidad and Tobago, Tunisia, Turkey, Uganda, Upper Volta, Uruguay, Yugoslavia, and Zambia.

PROGRAM DESCRIPTION

The Foreign Curriculum Consultant Program enables selected U.S. educational institutions and organizations to bring specialists from other countries to the United States to assist in planning and developing curriculums in foreign language and area studies. In 1973-74, the program will provide support for consultants for 8 to 10 months each. Assistance is not available under this program for consultants who would serve for less than an academic year.

A Foreign Curriculum Consultant may perform a variety of duties. In the past, consultants have had responsibility for one or more of the following activities:

* Reviewing textbooks and other educational materials
* Evaluating library holdings and recommending new acquisitions
* Preparing new instructional materials for use in the classroom
* Developing new units of study
* Conducting demonstration classes and workshops for teachers
* Speaking at community functions
* Teaching--no more than one regular classroom course per semester

Program Priorities

Preference will be given to curriculum development in area studies in which the United States lacks adequate instructional materials and trained personnel. Since there is at present a sufficient supply of American teachers for the commonly taught languages, consultants from France, Germany, Italy, Spain, and Spanish-speaking Latin American countries may be approved only if they develop curriculums in area and international studies with an emphasis on modern political, economic, and social developments. Grants will not be made to institutions seeking consultants from these countries specifically to develop language programs.

ELIGIBILITY REQUIREMENTS

Institutional Eligibility

American institutions eligible to apply for Foreign Curriculum Consultant grants include:

* State departments of education
* Large school systems
* 4-year colleges
* Developing institutions
* Groups of community colleges
* Nonprofit educational organizations

An institutional sharing arrangement provides an excellent means for maximum utilization of a consultant's talents. College consortiums provide an effective mechanism, as do cooperative arrangements between higher education institutions and public school systems. Similarly, State departments of education can successfully utilize consultants for statewide curriculum and materials development programs.

Consultant Qualifications

A foreign educator selected to participate in the consultant program is required to:

1. Have at least 5 years of experience as an educator in foreign language and/or area studies and appropriate related experience in curriculum planning and development, preparation of teaching materials, and training of teachers.

2. Speak English fluently.

3. Have an exchange visitor visa (not an immigrant visa).

In addition to these minimum requirements, each candidate should possess the special qualifications set forth by the American institution or organization applying for the consultant's services.

ADMINISTRATION OF THE PROGRAM

The Board of Foreign Scholarships

The Board of Foreign Scholarships, appointed by the President of the United States, provides general supervision for all Fulbright-Hays programs. The Board is composed of 12 U.S. citizens prominent in educational and cultural activities. Its secretariat is located in the Department of State. All proposals and candidates under this program are reviewed by the Board and any Office of Education grants for Foreign Curriculum Consultants are made only with the Board's approval.

The Institute of International Studies (IIS)

The Institute of International Studies in the Office of Education is responsible for the general administration of the program. IIS publicizes program details, announces competitions, and receives proposals from American educational institutions. Assisted by a panel of specialists from the academic community, the Institute staff makes recommendations for Foreign Curriculum Consultant grants to the U.S. Commissioner of Education and the Board of Foreign Scholarships. The approved proposals are forwarded through the Department of State to the appropriate American diplomatic mission and/or binational commission abroad for recruitment of foreign candidates bearing qualifications outlined by the prospective host institutions. After review and approval of the resulting slate of candidates by the Board of Foreign Scholarships, IIS refers the names of approved consultant candidates to the host institution for final selection of the preferred individual.

American Diplomatic Missions and Binational Commissions

The appropriate American diplomatic missions and/or binational commissions recruit candidates who meet the general program requirements and the specific qualifications set forth by the American educational institutions whose proposals have received preliminary approval for consultant grants.

The Participating Institution

The participating institution selects its consultant from recommended candidates and a project director provides the consultant with appropriate orientation, specific assignments, and adequate supervision. Award funds are disbursed by the institution in accordance with established Office of Education procedures as outlined in the administrative manual. The manual is available to the grantee institution from the Institute of International Studies.

FINANCIAL PROVISIONS

The Foreign Curriculum Consultant Program is a cost-sharing program. Funds from the Office of Education, the grantee institution, or a combination of both, will provide each consultant with transportation, maintenance, and other related costs, as specified below.

Funds from the Office of Education grant will finance the following costs:

1. Jet economy international travel (for the consultant only) to and from the U.S. assignment via Washington, D.C.

2. Unaccompanied baggage allowance (air cargo) for a total of 300 pounds round trip.

3. Health and accident insurance (for the consultant only) under a Government-contracted group insurance policy.

4. Fifty percent of a $1,000 per month maintenance allowance. This allowance is subject to withholding for U.S. Federal, State, and local taxes where applicable.

5. Allowance for a maximum of four dependents provided at the following rates: $150 per month for the first accompanying dependent, $50 per month for each additional accompanying dependent, $25 per month for nonaccompanying dependents.

Funds from the grantee institution will provide the following costs:

1. Fifty percent of the $1,000 per month maintenance allowance. As noted above, the allowance is subject to withholding for U.S. Federal, State, and local taxes where applicable.

2. Travel costs within the United States incurred by the consultant in connection with his or her assignment.

NOTE: If the grantee institution is located in an unusually high-cost area of the United States, it is the responsibility of the grantee institution to provide such additional financial assistance as local circumstances may require. Before entering into a grant agreement, the institution should be certain that the total funds available to the consultant will enable him to maintain himself appropriately in the local community.

APPLICATION INSTRUCTIONS

Deadline

Proposals for a grant to obtain the services of a Foreign Curriculum Consultant must be submitted no later than October 1, 1972, to:

Division of Foreign Studies
Institute of International Studies
Office of Education
U.S. Department of Health,
Education, and Welfare
Washington, D.C. 20202

The Commissioner of Education will announce the awards to institutions on or about January 15, 1973. Overseas recruitment for consultants will begin immediately.

Instructions for Submitting Proposals

Proposals for Foreign Curriculum Consultant grants should be limited to 10 typewritten double-spaced pages and eight copies of each proposal should be submitted. The proposal format includes the following four sections:

1. Data page
2. Project description
3. Consultant qualifications
4. Budget estimate

1. The Data Page

Please provide the following information:

FOREIGN CURRICULUM CONSULTANT PROGRAM 1973-74

Applicant Institution: _____

World Area and/or Language: _____

Duration of Activity in the United States:
From: _____ To: _____

Date Proposal Transmitted: _____

PROJECT DIRECTOR:

Signature: _____

Typed Name: _____

Position: _____

Address: _____

Phone: (area code): ____ (no.): _____

OFFICIAL REPRESENTATIVE TRANSMITTING PROPOSAL:

Signature: _____

Typed Name: _____

Position: _____

CONTRACTING OFFICER:

Signature: _____

Typed Name: _____

Position: _____

Phone: (area code): ____ (no.): _____

2. The Project Description

The consultant duties listed in the program description (see p. 3) are examples of functions performed by consultants in the past. The particular needs of each applying institution are the determining factors, however, and should be stated explicitly and fully in this section of the proposal. When approved applications have been forwarded to the appropriate American diplomatic mission and/or binational commission overseas, every effort will be made to recruit consultants meeting the specific requirements set forth in the approved proposals.

Proposed projects will be judged according to the following criteria:

a. Potential impact on the applying institution's plans for developing its foreign language and area studies program.

b. Provisions for effectively using the results of the consultant's work (e.g., units of study) following his departure. Evidence of institutional intent to follow up the consultant's activities should be described.

c. Appropriateness of the consultant's duties (which should be clearly defined) and the approximate allocation of time among the duties.

d. Approximate number of faculty, students, and members of the community who are expected to be affected by the consultant's activities.

e. Concrete evidence that other educational institutions will share in the consultant's services and that they have participated in helping define the nature of these services.

f. Explicitness of the arrangements made for coordinating the consultant's work under the supervision of a project director.

If the applying institution has had the services of a consultant under the Foreign Curriculum Consultant Program in a previous year, the proposal should indicate how the work of the second consultant would complement that of his predecessor.

3. Consultant Qualifications

In addition to the general qualifications for consultants which are outlined in this brochure, the applying American institution should set forth in this section any other qualifications it seeks in a consultant candidate.

If the applying institution requests a specific individual, justification for this choice should be furnished along with the person's name and current address. Designated individuals are not exempt from the minimum requirements for eligibility and are subject to the same review and selection process as all other candidates.

4. Budget Estimate

The budget section may be confined to a single sheet and should provide information according to the format shown on page 17.

FOREIGN CURRICULUM CONSULTANT BUDGET ESTIMATE

Name of Institution	Duration of Grant	
	Office of Education	Grantee Institution
1. International Travel[1]		
Round trip jet economy via Washington, D.C. from _____ to _____. (If exact location is unknown, use an estimate based on the cost of travel from anticipated home country or world area.)	$ _____	
Baggage		
300 pounds of air cargo round trip	_____	
Total International Travel and Baggage	_____	
2. Dependency Allowance[2]		
a. Accompanying Dependents		
(1) _____ @ $150 per month	_____	
(2) _____ @ $ 50 per month	_____	
b. Nonaccompanying Dependents		
(1) _____ @ $ 25 per month	_____	
Total Dependency Allowance	_____	
3. Health and Accident Insurance	_____	
4. Maintenance Allowance[2]		
$1,000 times the number of months (8 to 10 months)	(50%) _____	(50%) _____
5. Other project-related expenses		
a. Assignment-related travel within the United States		_____
b.		
c.		_____
		_____
6. TOTAL COST OF PROJECT	$ _____	$ _____

N.B. All budgets are subject to final negotiation.

[1] Cost of international travel will be paid in excess foreign currency if the consultant comes from Arab Republic of Egypt, India, Pakistan, Poland, Tunisia, and Yugoslavia.

[2] Allowances will be reduced proportionately in the event of early termination or departure.

RELATED PROGRAMS IN INTERNATIONAL STUDIES

Opportunities are available for selected American teachers and prospective teachers of foreign language and area studies to engage in research and training projects abroad designed to promote and improve foreign language and area studies instruction in U.S. schools, colleges, and universities.

The programs administered by the Institute of International Studies in the U.S. Office of Education include activities in the following categories:

Fellowships abroad, 6 to 12 months duration

For graduate students: field research for the doctoral dissertation (essentially for use in non-Western European countries).

For established faculty members in higher education: research study, curriculum development, or instructional materials preparation related to foreign languages or area studies. (In 1973-74, funds are expected to be available for research in the following countries and areas: Arab Republic of Egypt, India, Pakistan, Poland, Tunisia, Yugoslavia, and in East and Southeast Asia and in the Soviet Union and Eastern Europe.)

Group programs, 2 to 12 months duration

Research, training, curriculum development, and instructional-materials acquisition opportunities for college faculty members, school supervisors and administrators, experienced elementary and secondary school teachers, and college students specializing in foreign language and area studies. (In 1973-74, most grants will be available for use in the following countries: Arab Republic of Egypt, India, Pakistan, Poland, Tunisia, and Yugoslavia.)

A limited number of grants will also be available in certain other parts of the world for a few high priority projects including advanced language training programs and ethnic studies workshops. (Locations and guidelines may be obtained from the Division of Foreign Studies, Institute of International Studies.)

Interinstitutional Cooperative Research Abroad, 1 to 2 years' duration

Comparative and cross-cultural studies on educational problems and methods undertaken by U.S. educational institutions cooperatively with appropriate educational institutions in other countries. The subject of the research under this program must clearly reflect research needed to improve American education within the official priorities which guide Office of Education research efforts. (In 1973-74, it is expected that funds will be available for use in the following countries: Arab Republic of Egypt, India, Pakistan, Poland, Tunisia, and Yugoslavia.)

For further details on these programs write to:

Division of Foreign Studies
Institute of International Studies
Office of Education
U.S. Department of Health,
Education, and Welfare
Washington, D.C. 20202

* U. S. GOVERNMENT PRINTING OFFICE : 1972 O - 470-269